

**Permanent Mission of
The Republic of Sierra Leone to the United Nations**

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228 EAST 45TH STREET

7TH FLOOR

NEW YORK, N.Y. 10017

Interoffice Memorandum

Invitation for Bids

**The Permanent Mission of the Republic of Sierra
Leone to the United Nations**

International Competitive Bidding (ICB)

Procurement Number: SLPM-UN/ADM/NCB/2024/0007

Date of First Issued: 2nd September, 2024

The Permanent Mission of the Republic of Sierra Leone to the United Nations in New York has received funds from the Government of Sierra Leone (GoSL) through the Ministry of Foreign Affairs and International Cooperation (MFAIC) for the procurement of vehicles and now invites sealed bids from eligible bidders for the supply of the following vehicles:

No.	MAKE	MODEL	QTY	SPECIFICATIONS
1	Brand New Representational Vehicles for Permanent Representatives (PR/DPR)	Brand New	2	Brand New
2	Brand New Utility Mini Van (9-Seater)	Brand New	1	Brand New

Interested bidders should obtain further information and inspect the bidding document at the address below between **09:00 am to 3:30 pm** from **Mondays to Fridays** or **before the bid closing date**. Bidding documents may be purchased upon payment of a **non-refundable fee of One hundred United States Dollars (USD 100.00)** at the Permanent Mission in New York

Procurement Unit, for the issuance of the Bidding Documents.

All bids must be accompanied by:

Signed Bid form

A valid Bid Security from a reputable Commercial Bank recognized by the Purchaser's country in an amount not less than USD 10,000.00 (Ten thousand United States Dollars)

A copy of a valid Business Registration Certificate

A Valid Tax Certificate (W-9)

Manufacturer Authorization

A signed Integrity Pact (see attached)

Evidence of similar supplies/services done in the past two (2) years

Point of Destination of Delivery:

The Permanent Mission of the Republic of Sierra Leone to the United Nations,
228 East 45th Street, 7th Floor, New York New York, 10017, USA.

Bids must be delivered to the address below on or before Monday 16th September 2024, at 2:00 pm.

Bids will be publicly opened on 16th September 2024 at 2:00 pm in the presence of the bidders' designated representatives and anyone who chooses to attend, at **The Conference Room of the Permanent Mission of the Republic of Sierra Leone to the United Nations in New York.**

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- **The Mission does not bind itself to accept the lowest bid or any other bid and reserves the right to take the whole or part of the bid.**
- **Bids submitted are to be valid for ninety (90) days from the date of submission**

Address:

The Head of Chancery

The Permanent Mission of the Republic of Sierra Leone to the United Nations,

228 East 45th Street, 7th Floor, New York New York, 10017.

sierraleone@pmun.net

Contact No: +1 347 818 4377/929 618 9957